

COUNTRY RUGBY LEAGUE

OPERATIONS MANUAL

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COUNTRY RUGBY LEAGUE

CLEARANCES

Policy No: 001

Adopted: 30 March 2006

Modified:

1. Clearance Types:
 - a. Intra Group Clearances
Where a player is transferring from a Club in one CRL Group to a Club in the same CRL Group.
 - b. Inter Group Clearances
Where a player is transferring from a Club in one CRL Group to a Club in another CRL Group.
 - c. Overseas / Interstate / NRL / NSWRL Clearances
Where a player is transferring from a Club not under the control of CRL to a CRL club.
2.
 - a. All players eligible to play international age football require a clearance before registering with a new club.
 - b. International age football is defined as being 13 years and above.
 - c. A new club is defined as a club with which the player was NOT registered in his previous playing year.
 - d. When applying 2 c. it should be noted that a player's previous playing year may not necessarily be the previous calendar year.
3. On completion of his contractual obligations to a Club, and unless he listed as a defaulter, a player is free to be cleared from his previous Club, subject to the payment of any Development Fees.
4. Local Leagues and Clubs shall not permit a player to take the field until such time as the player is cleared and properly registered.



5. A completed clearance request is not a substitution for registration.
6. Processing Clearances
 - a. Intra Group Clearances
 - (i) All clearance requests should be completed and forwarded to the Group secretary for checking and processing.
 - (ii) The Group secretary has the delegated authority to approve and sign clearance requests and forward directly to Clubs within their own Group providing the clearance request is not listed in the categories shown in Clause 7.
 - (iii) On a weekly basis the Intra Group Clearance Schedule is to be completed and forwarded to the Country Rugby League office to enable all details to be entered in the clearance database.
 - b. Inter Group Clearances
 - (i) All clearance requests should be completed by the person requesting the clearance and forwarded to his former Club Secretary for checking and processing.
 - (ii) The clearance request is to be then forwarded to the previous Group Secretary for checking and processing.
 - (iii) Completed clearance requests are then forwarded to the new Group Secretary for checking and processing providing the clearance request is not listed in the categories shown in Clause 7.
 - (iv) The (new) Group secretary has the delegated authority to approve and sign clearance requests and forward directly to the player's new Club
 - (v) On a weekly basis the Inter Group Clearance Schedule is to be completed and forwarded to the Country Rugby League office to enable all details to be entered in the clearance database.



- (vi) Only players coming into a Group are to be entered on the Inter Group Clearance Schedule.
7. Clearances coming under the following categories should be forwarded, after checking and signing by the Group secretary, to the Country Rugby League office for processing:
- (i) CRL club to an:
 - Overseas club
 - Interstate club
 - NRL club
 - NSWRL club
 - Any other club not under the control of CRL
 - (ii) Where a Contract is applicable
 - (iii) Where a Development Fee is applicable
 - (iv) Where the player has been listed as a defaulter
 - (v) Where the clearing club is in recess, has been dissolved or is defunct
 - (vi) Where Clubs have had restrictions placed on them re player movements
8. a. In the absence of any good reason, or failure to do so, the club or Group from which the clearance is sought shall issue the clearance within ten (10) days of receipt of the application.
- b. Should a club or Group fail to issue a clearance within the time set in 8. a. then the Group secretary, in conjunction with the General Manager CRL, may inquire and satisfy themselves that a clearance is appropriate and grant the clearance.



Country Rugby League
INTER GROUP CLEARANCE SCHEDULE

GROUP / DIVISION.....

ARL ID No	SURNAME	NAME	DOB	PREVIOUS CLUB	PREVIOUS GROUP	NEW CLUB	DATE CLEARED

GROUP SECRETARY _____

DATE _____



Country Rugby League

INTRA GROUP CLEARANCE SCHEDULE

GROUP / DIVISION.....

ARL ID No	SURNAME	NAME	DOB	FROM	TO	DATE CLEARED

GROUP SECRETARY _____ **DATE** _____



COUNTRY RUGBY LEAGUE

REGISTRATIONS DELETIONS DEFAULTERS

Policy No: 002

Adopted: 30 March 2006

Modified:

REGISTRATIONS

1. All players must be registered with their respective Group / Division Secretary prior to training, trialling or playing after 1st January each year.
2. Players shall register on the appropriate registration form, which, when completed, is to be forwarded to the Group / Division secretary for processing.
3. Player registration and insurance fees shall be payable to the Country Rugby League in three equal one monthly installments, with a final reconciliation and balance being carried out for each Club from 1 July each year.
4. The amount to be paid in each of the equal monthly installments shall be set by the General Manager.
5. Payment shall be forwarded to each Group / Division secretary by:
 - 1st Payment by 30 April
 - 2nd Payment by 31 May
 - 3rd Payment by 30 June
 - Balance 2 weeks from invoice date
6. Clubs not meeting their monthly payment shall be liable to penalties as determined by the General Manager in conjunction with the respective Group / Division
7. JUNIOR LEAGUE - Registration Minimum Age

Junior League competitions are generally those competitions that range from and include Under 6s to Under 16s.

To register for these competitions a player must be turning, as a minimum and by June 30 of that year, five years of age.



DELETIONS

1. No player shall be deleted from being registered:
 - After the start of the competition
 - If a player has competed in any:
 - trial match
 - pre season match
 - 7s match

DEFAULTERS

1. A player shall only be listed as a defaulter based on conditions stated in an agreement or contract between the player and his Club / Group / Division / Country Rugby League.
2. Defaulters shall be minuted and CRL advised by 31 October following the football year to which the default applies
3. Invoice/s for the default amounts shall have been issued to the player



COUNTRY RUGBY LEAGUE

REPRESENTATIVE TEAM OFFICIALS

Policy No: 003

Adopted: 30 March 2006

Modified:

1. COUNTRY UNDER 16s

- a. Applications for the positions of Coach, Manager, FAO and Selectors shall close on 31 December.
- b. Applications are to be in writing and endorsed by the applicant's Group / Division.
- c. An additional team manager and FAO shall be appointed by the Country Rugby League Management Committee.
- d. Selectors shall not be a Junior Country Championship team coach or manager.

2. COUNTRY UNDER 18s

- a. Applications for Selectors positions shall close on 31 October for election by postal ballot in accordance with Rule 55 of the Constitution.
- b. The Chairman of Selectors shall be elected at the Annual Conference.
- c. Applications for the positions of Coach and FAOs shall close on 31 December for appointment by the Management Committee.
- d. Applications for the positions of Coach and FAOs shall be in writing and endorsed by the applicant's Division.
- e. Applications are not required for the positions of team managers.
- f. Team managers shall be appointed by the Management Committee after consideration of recommendations from the General Manager.



3. COUNTRY SENIORS

- a. Applications for Selectors positions shall close on 31 October for election by postal ballot in accordance with Rule 55 of the Constitution.
- b. The Chairman of Selectors shall be elected at the Annual Conference.
- c. Applications for the positions of Coach and FAOs shall close on 31 December for appointment by the Management Committee.
- d. Applications for the positions of Coach and FAOs shall be in writing and endorsed by the applicant's Division.
- e. Applications are not required for the positions of team managers.
- f. Team managers shall be appointed by the Management Committee after consideration of recommendations from the General Manager.

4. COUNTRY ORIGIN

Team officials shall be appointed by the Management Committee after consideration of recommendations from the General Manager.

5. ACCREDITATION

Where required all applicants shall possess the minimum level of accreditation as set out in the National Rugby League Coaching and FAO Schemes.

6. LODGEMENT OF APPLICATIONS

All applications shall be lodged with the General Manager by 5:00 p.m. of the nominated closing date.



COUNTRY RUGBY LEAGUE

DEVELOPMENT FEES

Policy No: 004

Adopted: 30 March 2006

Modified:

1. DEVELOPMENT FEES

- a. The Development Fee Policy and Schedule of Fees as set out in the National Rugby League's Operation Manual shall apply (see attached)
- b. The Development Fee is to be paid through the Country Rugby League.

2. DISBURSEMENT OF FEES

- a. Disbursement of Development Fees will be by the Country Rugby League, after June 30 of each year.
- b. When disbursing the Development Fee the Country Rugby League shall take into account the players preceding five years playing history.
- c. Development Fees are allocated equally per season (20% or 1/5) for each season the player participated during this five year period.
- d. A total of 80% of the fee shall be returned to the player's previous Club/s.
- e. A total of 20% of the fee shall be returned to the player's previous Group/s / Division/s

Example:

- An 18 year old player attracts a \$5,000 Development Fee
- He played U13s, 14s, 15s & 16s with Junior Club A in Group X
- He played one year in Under 18s with Senior Club B in Group Y



Junior Club A Receives:		
4/5 of (80% x \$5,000:00)	=	\$3,200:00
Junior Group X Receives:		
4/5 of (20% x \$5,000:00)	=	\$ 800:00
Senior Club B Receives:		
1/5 of (80% x \$5,000:00)	=	\$ 800:00
Senior Group Y Receives:		
1/5 of (20% x \$5,000:00)	=	\$ 200:00
TOTAL DISBURSED	=	\$5,000:00

3. FIVE YEAR HISTORY

- a. The players preceding five years playing history should accompany the Clearance Request and be lodged with the Country Rugby League.

4. PAYMENT OF FEES

- a. After 30 June of each year those Clubs / Groups / Divisions / Junior Groups entitled to receive a payment for a Development Fee shall submit a Tax Invoice to the Country Rugby League.
- b. GST must be applied to each transaction.



Schedule A

Development Fees (from the 2006 NRL Operations Manual)

- 5.2.1 The payments listed in the schedule attached (beginning season 2006) will be payable by all Clubs participating in the NRL Competition in respect of a Player:
- a. who has not attained the age of twenty-three years or in the case of open age competitions - twenty-four years (turning the age in the applicable season)
 - b. who transfers from a Club which is not a participant in the NRL Competition to a Club which is a participant and is registered as a Player with that Club.
 - c. who transfers from a Club which is not a participant in the NRL Competition to a Club affiliated with a Club which is a participant.
- 5.2.2 The initial Development Fee due on Clearance, will not be applicable for players who have not maintained their representative status for a period of two years i.e. a Player who attained rep status in 2003 and did not represent in any applicable category in 2004 or 2005 will not be the subject of a Dev Fee from his new Club in 2006, however, the NRL Debut Fee will be applicable until the upper age limit as noted in 5.2.1 a. above.
- 5.2.3 Initial payment is required upon Clearance of the Player to the Club with the final NRL Debut Fee being required upon the Player's First NRL Game (selection and play in the Top 17).

Note : A 50% premium on Clearance will be applicable to Players who leave their developing club prior to the completion of their school education and relocate. Any request for exemption from this Clause will be assessed by an NRL sub-committee arranged by the Chief Operating Officer (COO).



- 5.2.4 All payments must be made (upon invoice) to the Governing League for players from Queensland, Victoria, Sth Australia, Western Australia, Nth Territory, Tasmania, NSW Country and New Zealand (other than Warriors). The Governing League will determine the break-up of the payment based on the Player's playing history (Division, Group, Senior Club, Junior Club). The Governing League will invoice the Club for the payment plus GST. The invoice will document the break-up of the payment with respect to the various recipients (as noted above) and their portion of the payment. Club to Club other than the above e.g. Wests Magpies to Roosters will require Wests Magpies to invoice Roosters directly noting GST component. Non-payment should be advised to the NRL COO for determination as to penalty which may include a breach of the Guidelines and/or loss of competition points for the grade in which he played.
- 5.2.5 Subject to 5.2.2 the Development Fee is applicable to that Player until all payments have been made e.g. if a player is cleared and the initial Development Fee payment is paid and he subsequently moves Clubs the following year and then plays NRL - then this latter NRL Club is responsible for the Final Development Fee on NRL Debut unless, his NRL Debut is after he attains the age of 23 years as outlined in 5.2.2 above.
- 5.2.6 The Development Fee of \$2,000 noted for the Emerging Nations will be applicable only if the player came to a Club direct from the Nation and not via a season in another Country e.g. New Zealand.

District Representatives

- 5.2.7 If the NRL is satisfied that a Player is required for the district's Junior Representative team, or has represented the district in the previous season, and wishes to transfer to another club, the fee in the attached Schedule will apply. Verification of the Player 'being required' will be by way of communicated written offer (to the Player or his Agent) of a place in the Club's Junior Rep squad with minimum material benefits such as full team kit, medical etc.
- 5.2.8 Any Club who trials a player from another Club for Jun Reps should assume that player was wanted by his previous Club and that the appropriate Fee will be due and payable. "I did not know he was from another Club" will not be accepted.



- 5.2.9 Any Club who provides their Jun Rep player from the previous year with a communicated written offer with minimum benefits in the 'odd years' of Jun rep football will be eligible for Dev Fees i.e. players who change Clubs and 'play up a year' will attract a Fee e.g. a player turning 17 from Club A moves to Club B to play in Club B's U/18's i.e. a year young.
- 5.2.10 If the Player is not 'required' by the Club, no fee shall apply.
- 5.2.11 Once a Player participates in the NRL Competition, no further fee shall apply on Clearance to another Club.
- 5.2.12 For the purposes of this section a Club includes any related body corporate or affiliated entity of a Club.
- 5.2.13 For Players who have received a "Clearance" for the Junior Rep season and return to their developing Clubs, or other, after the Junior Rep season is completed there will be no refund of paid fees unless a written understanding of such between the two clubs is recorded clearly on the Clearance.
- 5.2.14 Non-affiliated developing Clubs e.g. Central Coast RLFC, will not be required to pay Development Fees. They will however be eligible to be paid Development Fees if any Clearance is provided by them to a player who has played a minimum of 2 seasons with a Central Coast RLFC junior Club where it can be proven that player was legitimately developed.
- 5.2.15 Arrangements made by Clubs, and the local league associated with that Club, for the use of Players during the course of a season, are a matter for negotiation between the Club and the local league.

Development Fee Structure for 2006 - All players who have been contracted for the 2006 season and seek a Clearance will attract the fees noted below.

	Category Description - Fee applicable to a Player who has not reached twenty-three years of age <u>or, if the player has not represented in the two seasons following that season in which the Fee became acknowledged, no Fee on Clearance.</u>	Initial Payment on Clearance (plus GST)	Final Payment on NRL Debut Game (plus GST)
1	AUST Under Age (Jnr Roos)	\$7,500	\$10,000
2	QLD Resident Open Representative	\$5,000	\$7,500
3	QLD City or Country Division Open Representative	\$5,000	\$5,000
4	QLD State League Open Representative	\$4,000	\$5,000
5	QLD Division Open Representative Team	\$4,000	\$5,000
6	QLD U/19 Representative	\$7,500	\$10,000
7	QLD City or Cntry U/19 Representative	\$7,500	\$5,000
8	QLD U/19 Division Representative	\$5,000	\$4,000
9	QLD U/17 Representative	\$7,500	\$7,500
10	QLD City or Cntry U/17 Representative	\$7,500	\$5,000
11	QLD U/17 Division Representative	\$5,000	\$4,000
12	QLD U/16 Division Representative	\$5,000	\$4,000
13	NSWRL Resident Open Representative	\$5,000	\$7,500
14	NSWRL City Open Representative	\$5,000	\$5,000
15	NSWRL Premier League District Open Representative	\$4,000	\$5,000
16	NSWRL U/19 Representative	\$7,500	\$10,000
17	NSWRL U/17 Representative	\$7,500	\$7,500
18	NSWRL U/20 Jersey Flegg Representative (NRL Club to NRL Club (or feeder))	\$10,000	\$5,000
19	NSWRL U/18 SG Ball Representative (NRL Club to NRL Club (or feeder))	\$7,500	\$5,000
20	NSWRL U/16 Harold Matthews Representative (NRL Club to NRL Club (or feeder))	\$7,500	\$2,500
21	NSW CRL Open Representative	\$5,000	\$5,000
22	NSW CRL Open Division Representative	\$4,000	\$5,000
23	NSW CRL Open Group Representative Team	\$3,500	\$5,000
24	NSW CRL U/18 Country Representative	\$5,500	\$3,000
25	NSW CRL U/18 Division Representative	\$4,000	\$2,500
26	NSW CRL U/18 Group Representative	\$2,500	\$2,000
27	NSW CRL U/16 Ctry Representative	\$5,000	\$2,500
28	NSW CRL U/16 Division Representative	\$3,500	\$2,000
29	NSW CRL U/16 Group Representative	\$2,000	\$1,500
30	Australian Schoolboys (Registered with a Club)	\$5,000	\$3,000
31	Emerging States players	50% of Corresponding Qld and NSW	Remainder of 100% of total Fee
32	Emerging Nations players	\$3,000	
33	NZ Residents Open Representative	\$5,000	\$5,000
34	NZ Bartercard Cup Player Open (National Competition Player)	\$4,000	\$5,000
35	NZ Provincial Open Representative	\$2,000	\$5,000
36	NZ Junior Kiwis (18's)	\$7,500	\$10,000
37	NZ National Junior Competition Players (18's)	\$4,000	\$5,500
38	NZ Divisional Age Rep 18's	\$3,000	\$4,500
39	NZ Regional Age Rep 18's	\$2,000	\$3,000
40	NZ Junior Kiwis (16's)	\$7,500	\$7,500
41	NZ National Junior Competition Players (16's)	\$3,500	\$5,000
42	NZ Divisional Age Rep 16's	\$2,500	\$3,500



COUNTRY RUGBY LEAGUE
NSW DISTRICT REPRESENTATIVES
3 x 3 RULE

Policy No: 005
Adopted: 30 March 2006
Modified:

1. NSWRL JUNIOR DISTRICT REPRESENTATIVE COMPETITIONS

- a. Country players who gain positions with Clubs to play in the Harold Matthews Cup or the SG Ball NSWRL Junior District Representative competitions are governed as to how many of them are able to return to their Country Clubs / Groups at the completion of those competitions.
- b. A maximum of three Country players from the Harold Matthews Cup Team are permitted to return.
- c. A maximum of three Country players from the SG Ball team are permitted to return
- d. If there are more than three Country players with the Harold Matthews Cup team then the Club shall nominate to the NSWRL / CRL, prior to the commencement of the competition, which three players are able to return.
- e. If there are more than three Country players with the SG Ball team then the Club shall nominate to the NSWRL / CRL, prior to the commencement of the competition, which three players are able to return.
- f. Players who are not nominated must play in the Junior League of the Club for which they are registered to play in the District Representative Competitions for the remainder of the domestic season
i.e they cannot return to their former, or other, CRL Club.
- g. Players who compete in the NSWRL District Junior Representative competitions are not eligible to for selection for teams competing in the CRL Junior Aged or Divisional Championships.



COUNTRY RUGBY LEAGUE

AFFILIATION

Policy No: 006

Adopted: 2 June 2006

Modified:

1. MINIMUM CONDITIONS OF AFFILIATION

In order to be considered for affiliation of a Group / Division CRL all Constituents shall:

- a. Provide an Annual Financial Statement to their relevant League.

Such Financial Statement to have been tabled and adopted at the Constituents' Annual General Meeting.

- b. Be financial with their relevant League.
- c. Be financial with the Country Rugby League



COUNTRY RUGBY LEAGUE

ON FIELD PERSONNEL AND IDENTIFICATION

Policy No: 007

Adopted: 2 June 2006

Modified:

This policy is to be phased in by the start of the 2008 season.

1. ON FIELD PERSONNEL

- a. All official personnel over the age of fourteen (14) years, who enter the Field of Play to attend a player, must possess a Leaguesafe Certificate of Attendance or an accredited ARL First Aid Officers Certificate.
- b. No person other than an accredited ARL First Aid Officer, or those with appropriate and acceptable qualifications, shall administer first aid or offer advice to an injured/ill player. Personnel with other qualifications must be ratified by the National FAO Coordinator and equate with ARL FAO Certification.
- c. All injuries/illnesses and assessment must be recorded in an Injury Report Booklet.
- d. The accredited First Aid Officer shall at all times, whilst a game is in progress, be situated on the sideline in a position to respond quickly should an injury/illness occur.
- e. The accredited First Aid Officer shall have the final say on whether a player should continue in the game and when to resume playing in that game. If a doctor is in attendance at a game venue, he/she shall make decisions in conjunction with the First Aid Officer. The doctor will make the final decision on a player's welfare. In the event of a serious injury, as defined by the First Aid Officer, a doctor's certificate must be obtained by the player and handed to the First Aid Officer prior to the player resuming playing.
- f. A First Aid Officer will be attached to a team. It is advisable that at least two (2) be available in case one is required to attend a player or not be available on game day.
- g. It will be the responsibility of the Club and/or Ground Officials to ensure the above policy is adhered to.



- h. If the above personnel are not in attendance, the game shall not commence UNDER ANY CIRCUMSTANCES until such persons are available.
- i. Each player shall complete a Medical Advice Card before training or playing. This will be the responsibility of the designated First Aid Officer/s to ensure all cards are up to date. All privacy laws must be adhered to.

2. ON FIELD IDENTIFICATION

A GENERAL

Each team may engage and use a maximum of three (3) on-field personnel during a game.

In all cases when FAO's/Leaguesafe enter the Field of Play to attend to an injured/ill player, administer water, or deliver messages, they must immediately leave the field once their assigned task has been completed and return to the player's bench.

At all times FAO's/Leaguesafe must enter and leave the field as quickly as possible (i.e. running).

Great care must be exhibited when assessing an injured/ill player and removing an injured/ill player from the field. Liaison with the referee in a respectful manner will be of great assistance in these cases.

All on-field personnel must be identified with the following colored shirts:

B. HEAD TRAINER - ORANGE SHIRT

(Qualification is preferably FAO 2, although this may not be possible in all cases. Therefore the most senior and/or experienced FAO would assume this role until FAO 2 status has been attained by a person/s within a Club)

The Head Trainer will be the most senior person within the FAO team and will make the final decision on a player's welfare. Coaches/administrators/players must comply with the decision of the Head Trainer at all times.

If a doctor is present, he/she shall make the final decision on a player's welfare.



- (a) Access:
- Unlimited to attend injured/ill players and to administer water
 - Must not carry messages
 - Must not become involved with the interchange process

C. TRAINER/FAO – BLUE SHIRT

(Minimum qualification is FAO 1)

- (a) Access:
- Depends upon numbers/accredited personnel available within the Club structure.
- (b) Duties:
- To assist by observing and monitoring players who have been removed from the Field of Play through injury/illness.
 - To assist an injured/ill player on and off the Field of Play at training and/or a game
 - To assist an injured/ill player on the field in the absence of a Head Trainer or when more than one FAO is needed
 - To administer water in extreme climate conditions
- (c) Special Conditions:
- Clubs will need to be aware that at this stage of the FAO National Accreditation Scheme, most accredited FAO's are Level 1 and may have to carry out duties other than the above, or may be restricted in following the above. During the phase-in period, clubs are advised to use accredited personnel in a manner that best serves their situation.



D. LEAGUESAFE – YELLOW SHIRT

(Minimum qualification is Leaguesafe)

Note – the word LEAGUESAFE is to be printed on the back of the shirt.

(a) Access:

- When his/her team is in possession
- When a try has been scored
- During a time-out called by the referee for an injury
- During technical stoppages in play (except scrums). On-field personnel are not allowed on the field after the referee has ordered a scrum until the ball has emerged and a team is in possession
- Must enter and leave the Field of Play from an onside position

(b) Duties:

- To convey messages. Note - messages must not be given to the team whilst play is in progress
- To administer water
- To assist in the interchange process

(b) Special Conditions:

- If an FAO is not in attendance at training and/or a game, the Leaguesafe on-field person may assist an injured/ill player **under the guidelines of Leaguesafe Training** until a person of higher qualification arrives. This is a 'safety net' approach.



E NOTES

- a. During the phase-in period, until all Clubs have enough appropriately qualified personnel to conform to the colored shirt system, modifications may need to be made as described above.
- b. The most important issue is that no on-field personnel will be allowed on the Field of Play at training and/or a game, nor manage an injured/ill player, nor provide advice, unless trained at one of the above levels.
- c. In the event of a clash of colored shirts with team jerseys during the phase-in period, on-field personnel may wear another color; HOWEVER it must not equate to a level above what the person is accredited for. Liaison with the match referee will determine this issue if there is a colour clash.
- d. In the event of an altercation between players on and/or off the Field of Play, FAO/Leaguesafe personnel must not interfere in any way. They must move clear and totally distance themselves from the incident. The control of on-field behavior is the duty of the match referee. The only exception to the above would be when an injured/ill player needs shielding from possible further harm.
- e. On-field personnel must not at any time enter the line of sight of a player when they are attempting a kick for goal, or do anything which may in any way unnecessarily interfere with or distract an opposition player whilst they are participating in the match or constitute some disadvantage to the opposing team.
- f. If any on-field personnel abuse their roles or behave in a manner contrary to FAO/Leaguesafe policy, or bring the game of Rugby League and/or their team/club into disrepute, they may be subject to sanctions, up to and including removal from the ARL national FAO database.



COUNTRY RUGBY LEAGUE

RACIAL RELIGIOUS AND SEXUAL VILIFICATION

Policy No: 008

Adopted: 2 June 2006

Modified:

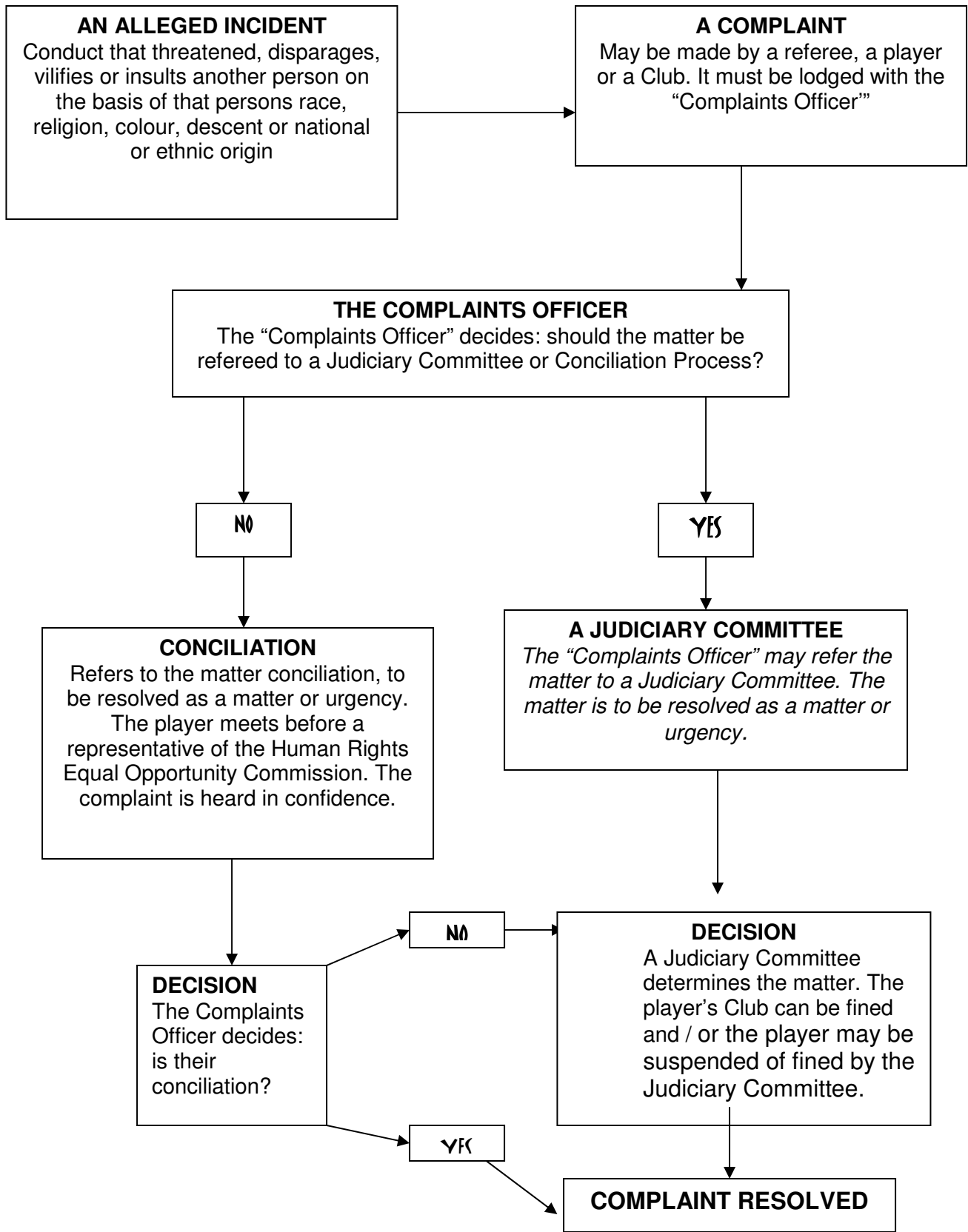
1. All affiliated clubs should appoint a “Complaints Officer”, usually the “Club Secretary” for the purpose of dealing with matters arising under these rules relating to Racial, Religious & Sex Vilification
2. No member of the League or a Club shall, during the course of carrying out his duties or functions on behalf of the club, Immediately before, during the course of or immediately following a match, act or speak in a manner which offends, insults, humiliates, threatens disparages or vilifies another person on the basis of that persons race religion, colour descent, nationality, ethnic or sexuality
3. Notwithstanding any provision continued elsewhere in the Rules and / or the Constitution of the Country Rugby League of the League:
 - (a) Where the Group / Division / Club or Referee receives a complaint of a contravention of Rule 2 of these rules such a complaint shall be referred in writing to the “Complaints Officer” as a matter of urgency following on which the contravention is alleged to have occurred
 - (b) A player who wishes to lodge a complaint alleging a contravention of Rule 2 of these Rules must lodge such a complaint in writing with the “Complaints Officer” by not later than 5.00pm on the first working day following the day on which the contravention is alleged to have occurred.
4. The “Complaints Officer” shall:
 - (a) Inform the person alleged to have contravened Rule 2 of the complaint and provide that person with an opportunity to respond to it and:
 - (b) Take all steps necessary to ensure that the complaint is conciliated and a mutually satisfactory settlement is effected.
5. The “Complaints Officer” shall ensure that conciliation of a complaint is attempted as soon as practicable after the alleged contravention has occurred.



6. Anything said or done in the course of conciliations confidential.
7. Where a “Complaints Officer” is of the opinion that a matter referred to him / her could not be resolved or has not been resolved by conciliation, they shall:
 - (a) In the case of a Player, refer the complaint to a Judiciary Committee or any such Committee empowered by the Group / Division to deal with such matters, to investigate and deal with
 - (b) In the case of any other person, refer the complaint to any such Committee empowered by the Group / Division to deal with such matters
8. Notwithstanding the provision of Rule 4 or Rule 7, the “Complaints Officer” may, at their discretion, in the case of a player, refer a complaint to a Judiciary Committee or any such Committee empowered by the Group / Division to deal with such matters, or in the case of any other person, to any such Committee empowered by the Group / Division to deal with such matters, without proceeding to conciliation of the complaint.
9.
 - (a) Any conciliation referred to in Rule 4 shall be conducted by the nominee of the President for the time being of the Human Rights and Equal Opportunity Commission (as established by Human Rights and Equal Opportunity Commission Act 1986 [Commonwealth] in return for a negotiated fee, or
 - (b) If the President is unable or unwilling to nominate, the League shall nominate a person of recognised qualifications
10. In the event that a complaint is referred to the Judiciary Committee or any such Committee empowered by the Group / Division to deal with such matters under Rule 7, no evidence shall be given to or accepted by the Judiciary or any such Committee empowered by the Group / Division to deal with such matters relating to anything said or done in any conciliating carried out pursuant to Rule 4.
11. In any case where the “Complaints Officer” determines to refer the complaint to the Judiciary Committee or any such Committee empowered by the Group / Division to deal with such matters, as the case may be to deal with it as soon as practicable following the day on which the incident is alleged to have occurred.
12. In the event that a person is judged to have been guilty of a breach of Rule 2 of these Rules by a Judiciary Committee or any such Committee empowered by the Group / Division to deal with such matters, the Club of which the person involved is a “Member” at the time of alleged offence is vicariously liable for the conduct of that person and be responsible for the penalty as is determined.



13. Rule 12 does not apply to contravention by a person if in the opinion of the Group / Division of the League, the Club took all reasonable steps to prevent persons employed, engaged or otherwise associated with the Club from engaging in the conduct which contravened these rules
14. Nothing in these Rules precludes any person from lodging a complaint under the Racial Discrimination Act 1975 (Commonwealth) or the Anti-Discrimination Act 1977 (NSW)
15.
 - (a) Any costs incurred in respect of the conduct of conciliation proceedings including fees paid to “Complaints Officer” or a person appointment pursuant to Rules 8 of these Rules
 - (b) On a finding of guilt, the costs of any proceedings before the Judiciary Committee or any such Committee empowered by the Group / Division to deal with such matters in respect of matters arising under these Rules shall met by the club of which the person found guilty is a member.
16. Any player or official who breaches the confidentiality of the initial conciliation process shall be liable to a fine, suspension or other wise dealt with as determined by the Group / Division.



COUNTRY RUGBY LEAGUE

HOSTING A CRL FIXTURE

Policy No: 009

Adopted: 09 September 2006

Modified:

HOSTING A CRL REPRESENTATIVE FIXTURE

A. ONE WEEK PRIOR TO THE MATCH

1. ensure the following has been received from CRL

- Match day rules & guidelines
- Match Reports
- Starting times
- Footballs
- Sponsors advertising signage and banners including any branded safety equipment
- A list of CRL officials, VIPs and any catering requirements
- Referee Appointments
- Referees & ball boys uniforms
- The CRL appointed game convener
- CRL's advertising requirements



2. ensure suitably experienced persons have been appointed as

- Ground Manager
- Ground Announcer
- Scorer
- Time Keeper (including sin bin)
- Gatekeepers
- Ball boys, sand boys & scoreboard attendant (min age 13 years)
- Touch Judges (if not appointed by CRL)
- Interchange Officials (if not appointed by CRL)

3. be familiar with

- the requirements of CRL's Pre Game Safety Checklist (available from Risk Management Handbook or CRL website)
- Liquor Administration Board and local licensing sergeants' requirements re sale of alcohol
- Match day rules & guidelines



B ON GAME DAY (in conjunction with the Convener)

- Ensure a Pre Game Safety Check has been carried out and signed off using CRL's Pre Game Safety Checklist.
- A copy of the Match Day Rules & Guidelines and a Match Report Sheet is available at the official table
- A copy of CRL's Risk Management Handbook is available at the official table
- Match footballs and spare footballs are available and ready for use
- All appointed staff have been briefed in their duties
- Sufficient funds are available for a gate float
- CRL sponsors' signs and advertising equipment is prominently displayed
- An area for CRL officials and VIPs has been designated
- A professional standard photograph is taken of each team
- A video recording of the match is taken



C. ON COMPLETION OF GAME (in conjunction with the Convener)

- Ensure Match Report Sheet is accurately completed and signed off
- The Match Report is forwarded to CRL (fax 029 232 8639)
- The completed Pre Game Safety Checklist is filed by the host body
- Local media is advised of results
- Gate takings are receipted and banked
- Gate Reconciliation, Receipts and Cheque / Tax Invoice is forwarded to CRL
- The match video is forwarded to CRL



COUNTRY RUGBY LEAGUE

CLAYTONS CUP

Policy No: 010

Adopted: 20 October 2006

Modified:

- The Claytons Cup is awarded annually to the best performed First Grade / Division team in Country Rugby League
- Nominations for the Claytons Cup shall be called for by the General Manager at the completion of the last Group / Division Grand Final
- The winner of the Claytons Cup shall be selected by the Management Committee following a recommendation from the General Manager



COUNTRY RUGBY LEAGUE
COMPETITIONS & PLAYER AGE POLICY

Policy No: 011
Adopted: 20 June 2006
Modified:

1. COMPETITIONS

- a) Unless otherwise agreed to, and ratified by the General Manager, competitions for players six (6) to sixteen (16) years shall be administered by the Group or Division's Junior League body.
- b) Unless otherwise agreed to, and ratified by the General Manager, competitions for players seventeen years and up shall be administered by the Group or Division's Senior League body.

2. AGE POLICY

a) Minimum Age

- i) In order to register to play rugby league players must be turning at least five (5) years of age in the current year.

b) Age Groups

- i) Players will generally play in their correct age category.

e.g. In the current year a player having his ninth birthday shall play Under 9s.

c) Playing In an Older Age Group

- i) Aged players (up to the age of 16) may play up a maximum of two (2) age groups.

e.g. In the current year a player having his ninth birthday shall be able to play Under 10s or Under 11s



- ii) Players who play in an older age group require the written consent of their parent / guardian and Club.
- iii) Players are required to fulfill their obligations to their correct age group before playing in an older age group
- iv) Only players who have attained the age of sixteen years and nine months shall be permitted to play First Grade.

